



CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
SPECIAL CALL MEETING PACKET
JANUARY 4, 2021
06:00 PM

Board of Mayor and Aldermen:

Rick Graham, Mayor
Amy Wurth, Vice-Mayor
Hazel Nieves
Kevin Gavigan
Jeff Graves
Matt Fitterer
Vincent Fuqua
John Canepari
Dan Allen

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**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
SPECIAL CALL MEETING AGENDA
JANUARY 4, 2021
06:00 PM**

Call Special Call Meeting To Order

Stipulation of Aldermen Present

Concerned Citizens

1. Consider Resolution 20-12, to appoint an interim City Administrator.

Rick Graham, Mayor; Patrick Carter, City Attorney

Attachment: [Resolution 21-12_ interim city admin. - rev.pdf](#)

2. Consider Resolution 20-13, to authorize City Administrator search assistance.

Rick Graham, Mayor; Patrick Carter, City Attorney

Attachment: [Resolution 21-13_ City Admin. search - rev.pdf](#)

Adjourn

RESOLUTION 21-12

APPOINTMENT OF INTERIM CITY ADMINISTRATOR

WHEREAS, the City Administrator has informed the Board of Mayor and Aldermen of his resignation effective January 18, 2021; and,

WHEREAS, the City of Spring Hill and Board of Mayor and Aldermen will be conducting a search to identify and hire a permanent replacement for the City Administrator; and

WHEREAS, the Spring Hill Board of Mayor and Aldermen desire to provide continuity and stability throughout the search process by appointing an Interim City Administrator to manage day-to-day operations of the City of Spring Hill.

NOW, THEREFORE BE IT RESOLVED, the Spring Hill Board of Mayor and Aldermen have appointed _____ to serve as Interim City Administrator from January 19, 2021 until such a time that a permanent City Administrator is hired and shall serve with all the authority granted to the City Administrator pursuant to state law, the City Charter and the City Code of Ordinances, and;

BE IT FURTHER RESOLVED, that _____ shall be eligible and receive a temporary pay adjustment of \$ _____ reflecting the appointment and the additional duties and responsibilities therewith.

Passed and adopted this 4th day of January, 2021.

Rick Graham, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick M. Carter, City Attorney

RESOLUTION 21-13

CITY ADMINISTRATOR SEARCH ASSISTANCE

WHEREAS, the City of Spring Hill and Board of Mayor and Aldermen will have a vacancy in the position of City Administrator beginning January 19, 2021; and,

WHEREAS, the Board of Mayor and Aldermen have appointed an Interim City Administrator to serve in such capacity until such time as the position of the permanent City Administrator has been filled by the City; and

WHEREAS, the City of Spring Hill and Board of Mayor and Aldermen desire support and assistance from the Municipal Technical Advisory Service (MTAS) for the identification and recruitment of a new City Administrator.

NOW, THEREFORE BE IT RESOLVED, that the Spring Hill Board of Mayor and Aldermen hereby authorize the Mayor, Interim City Administrator, Human Resource Director and City Attorney to sign and effectuate any and all documents necessary to engage assistance from MTAS in the recruitment, identification, and selection of a new City Administrator.

Passed and adopted this 4th day of January, 2021.

Rick Graham, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney